



GENERAL CONDITIONS

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GENERAL CONDITIONS

1. ABOUT NORDISK FILM & TV FOND (www.nordiskfilmogtvfond.com)

1.1 PURPOSE

Nordisk Film & TV Fond (hereafter called “the Fund”) promotes Nordic audiovisual productions of high quality by providing funding in the form of top financing for production of feature films, TV films/drama series and creative documentaries.

The Fund furthermore promotes as top funder distribution and dubbing of Nordic films inside the Nordic countries and Industry Initiatives of professional Nordic importance.

The Fund can initiate strategic development initiatives to assist the Nordic industry. The Fund will announce on its website when an initiative is initiated.

1.2 STATUS AND OPERATIONS

The Fund is a foundation, subject to the legal status and provisions in force for foundations in Norway.

The operations of the Fund shall be carried out according to the latest Statutes and Agreement in force between the Fund and the Parties of the Fund.

1.3 THE PARTIES

The Fund’s parties are:

- The Nordic Council of Ministers

Nordic Film Funds/Film Institutes:

- The Danish Film Institute
- The Finnish Film Foundation
- The Icelandic Film Centre
- The Norwegian Film Institute
- The Swedish Film Institute

Other Financing Partners:

Denmark: DR, TV2 Danmark

Finland: YLE, MTV

Iceland: RUV, Sýn hf/Stöð 2, Síminn

Norway: NRK, TV2 Norge, VGTV

Sweden: SVT, TV4

Nordic: Viaplay Group, C More

1.4 BOARD OF DIRECTORS

The Nordic Council of Minister appoints a Board of Directors which bears the final responsibility for the operations of the Fund.

The Board of Directors consist of five board members, one from each of the Nordic countries.

A Decision made by the Board of Directors is irrevocable.

2. CONDITIONS AND APPLICATION EVALUATION

2.1 CONDITIONS FOR PRODUCTION FUNDING

The applicant must be a production company which is residing in one of the five Nordic Countries, another EU/EEA member state or Switzerland, and must have documented experience in audiovisual production.

The production company/applicant must have established a business premise or the equivalent in one of the five Nordic countries under applicable law.

The production company is responsible for legal compliance and working conditions, including the prevention of discrimination and harassment.

The key creative forces behind the production and/or technical functions, irrespective of nationality and ethnic origin, must reside or stay permanently in the Nordic Region or otherwise have an essential and significant link to and/or importance for Nordic audiovisual culture.

The production must involve special artistic and/or technical work that contributes to The promotion of audiovisual culture in the Nordic Region.

The project must be suited for cinema exhibition, TV distribution or for other type of distribution.

The project must be considered by the Fund to have a significant audience potential primarily in the Nordic countries, and secondarily in the global market.

The Fund does not contribute to the funding of a project that has been pre-sold for distribution in one or more Nordic countries to a media company/streaming service that is not one of the Other Financing Partners of the Fund. Exceptions can be made for projects where the media company/streaming service and Other Financing Partner(s) of the Fund share distribution rights. The rights must then be shared in all the Nordic countries where the media company/streaming service has pre-bought distribution rights.

2.2 APPLICATIONS

Applications must be submitted via www.nordiskfilmogtvfond.com.

Applications with annexes shall be written in a Scandinavian language or in English.

Applications are evaluated on a continuous basis.

The normal processing time for applications is 5 to 6 weeks. The processing time starts when the application is approved for evaluation.

2.3 EVALUATION OF APPLICATIONS

The Fund will undertake a comprehensive evaluation of the project on the basis of artistic- and audience-related criteria, as well as an evaluation of the project's financial needs (production needs). Furthermore, it will be evaluated whether the economic conditions for the execution of the project are realistic, both in regard to production, marketing and distribution.

The Fund poses no special conditions regarding a common Nordic theme, economic spend or demands in regard to the mix of the artistic or technical staff.

The Fund will in particular prioritize projects that have children and youth as their target groups.

2.4 **DECISION**

The Chief Executive Officer of the Fund is responsible to the Board of Directors for decisions made regarding the granting or the refusal of funding.

The decision is final.

2.5 **RIGHTS OF THE FUND**

The Fund retains the right to mention all projects that have received funding in all printed material, on the Fund's web site and in social media.

The Fund retains the right to exhibit stills, trailers, TV spots as well as excerpts from the film/series (maximum duration 5 minutes) and other visual material on the Fund's web site, in social media or in connection with events initiated by the Fund, where the Fund participates etc.

The Fund retains the right to collect information regarding the films/series distribution (distribution platforms/admissions/TV ratings).

The producer remains responsible that the Fund's use of all above-mentioned material has been cleared with the appropriate rights holders.

3. TYPES OF FUNDING AND CRITERIA FOR FUNDING

The Fund provides funding in the form of top financing under the following conditions:

3.1 FUNDING FOR PRODUCTION

FEATURE FILM

National base funding must be confirmed. National base funding is defined as funding provided by sources in the Nordic country where the Majority/Delegate producer is established, e.g. national film institutes/funds, regional film funds, the Other Financing Partners of the Fund and distributors.

To be eligible for funding from the Fund the project must have significant financing from at least one of the Fund's Parties.

Satisfactory distribution must be guaranteed in a minimum of two Nordic countries.

Funding applications for direct film sequels will be rejected.

TV FILM/DRAMA SERIES

National base funding must be confirmed. National base funding is defined as funding provided by sources in the Nordic country where the Majority/Delegate producer is established, e.g. national film institutes/funds, regional film funds, the Other Financing Partners of the Fund and distributors.

To be eligible for funding from the Fund the project must have significant financing from at least one of the Fund's Parties.

Satisfactory distribution must be guaranteed in a minimum of two Nordic countries.

The Fund will evaluate funding applications for the first season of a drama series only. Funding applications for direct returning seasons will be rejected.

DOCUMENTARIES

National base funding must be confirmed. National base funding is defined as funding provided by sources in the Nordic country where the Majority/Delegate producer is established, e.g., national film institutes/funds, regional film funds, the Other Financing Partners of the Fund and distributors.

To be eligible for funding from the Fund the project must have significant financing from at least one of the Fund's Parties.

Satisfactory distribution must be guaranteed in a minimum of two Nordic countries, including a distribution agreement with a minimum of one of the Other Financing Partners of the Fund.

ONLY THE PROJECT'S MAJORITY/DELEGATE PRODUCER, MEETING THE CONDITIONS IN ARTICLE 2.1., CAN APPLY.

3.2 FUNDING FOR FILM DISTRIBUTION

A film/films applying for distribution funding must have been well received by its respective national audience in one of the Nordic countries, or must have a significant audience potential within its target group in one or more Nordic countries. Funding may be granted for distribution of a Single film or as Slate funding for distribution of two or three films by the same distribution company.

Funding may be granted for distribution of films in cinema or on existing digital platforms. Single film and Slate funding may be granted for distribution in a combination of various platforms. The Fund processes only one application per film title, for one or more platforms, from the same distribution company.

Funding may be granted independently of whether the film previously has been granted production and/or dubbing funding from the Fund.

When applying for Slate funding, expenses may be included for hiring a marketing person to work specifically with the marketing of the films for 4-12 months in order to strengthening of the film's audience potential, for example with an increased focus on the use of social media etc.

ONLY DISTRIBUTION COMPANIES IN THE NORDIC COUNTRY WHERE THE FILM WILL BE RELEASED CAN APPLY.

3.3 FUNDING FOR DUBBING

Funding is granted for dubbing a Nordic film to another/other Nordic language(s).

A film applying for funding for dubbing shall have been well received by its respective national audience in one of the Nordic countries, or must have a significant distribution and audience potential within its target group in one or more Nordic countries.

Funding for dubbing may be granted for distribution in cinema and/or on other platforms like VOD, TV etc.

Funding may be granted independently of whether the film previously has been granted production and/or distribution funding from the Fund.

Funding is normally only granted to films for children and youth.

ONLY PRODUCTION COMPANIES THAT MEET THE CONDITIONS IN ARTICLE 2.1, OR DISTRIBUTION COMPANIES IN THE NORDIC COUNTRY WHERE THE FILM WILL BE RELEASED CAN APPLY.

3.4 FUNDING FOR INDUSTRY INITIATIVES

Funding is granted for Industry Initiatives such as workshops, seminars or festival programmes that may strengthen the competence of the joint professional Nordic audiovisual community.

ONLY THE ORGANIZER OF THE INITIATIVE CAN APPLY.

4. RECOUPMENT

The Fund provides production funding by way of loans that are repayable according to the following rules:

If the Fund provides funding for the production of a project that has previously been granted funding for strategic project development, this funding shall be included in the Fund's total contribution and be subject to recoupment in accordance with the Contract for production funding.

The Fund is entitled to a share (Recoupment Percentage) of the film's/series' World Wide Receipts.

Recoupment starts when the film's/series' World Wide Receipts have reached an amount defined beforehand (Break-Even Point).

4.1 WORLD WIDE RECEIPTS

World Wide Receipts is the total of the film's/series' gross receipts from throughout the world and from all media.

The following shall not be included in the film's/series' gross receipts:

- Minimum Guarantees and presales that are included in the film's/series' financing.
- Unused contingency and/or savings in relation to the production budget.
- According to business practice: distribution- and sales agent fees, as well as expenses for P&A.
- Receipts that solely go to non-Nordic private investors.
- Ticket support such as "norsk etterhåndstilskudd" and "svensk publikrelaterat stöd/PRS".
- Receipts of remake- and merchandise rights.

Any repayments of public funding, payments of artistic royalty or coverage of budget overruns cannot be deducted from the film's World Wide Receipts.

4.2 RECOUPMENT PERCENTAGE

The Fund's amount of funding in percent of the Nordic funding, minus In Advance Approved Own Financing.

4.3.1 BREAK-EVEN POINT FEATURE FILMS AND DOCUMENTARIES

The producer's In Advance Approved Own Financing plus a surcharge of 35 percent, plus Nordic TV investment.

4.3.2 BREAK-EVEN POINT TV FILM/DRAMA SERIES

The producer's In Advance Approved Own Financing.

4.4 PRODUCER'S IN ADVANCE APPROVED OWN FINANCING

The amount of the In Advance Approved Own Financing for each project is determined by the Fund.

The Fund may i.a. approve the following items as part of the producer's In Advance Approved Own Financing:

- Cash-in-hand.
- Labour deferments*.
- Producer's deferments on own contribution*.

*Note: Labour deferments and producer's deferments may not jointly exceed more than 15% of the total financing.

- Co-producer and distributor investments.
- Supplier investments.

Own financing shall be risk participation.

The Fund does i.a. not approve the following items as part of the producer's In Advance Approved Own Financing:

- Distributor's Minimum Guarantee and P&A.
- TV investment or pre-sale of distribution rights to a Nordic media company /streaming service.
- Funding from regional film funds.
- Non-Nordic funding.

Request for a change in the amount of In Advance Approved Own Financing shall be approved in writing by the Fund as an amendment to the Contract at the latest before the national release of the film.

The Fund is, upon request, entitled to documentation of all receipts and costs connected to the production of the film, and has the right to audit the producer's accounts as part of the control.

4.5 REPORTING AND RECOUPMENT

The Fund may, as a maximum, be reimbursed the amount granted as strategic project development funding and production funding.

The Fund's claim for recoupment is no longer applicable to receipts derived after five years from the film's national theatrical release. For documentaries and TV film/drama series this limit applies to 5 years from the film's/series' first ordinary national screening.

Regular income reports must be submitted to the Fund. The first one calculated six months after the national release of the project, the second one year after the national release of the project, then yearly and the last one calculated five years after the national release of the project. The reports must be submitted regardless of whether the Break-Even point has been reached.

The reports must be accompanied by copies of relevant sub-annexes from distributor(s), sales agent etc., be properly audited by an accountant or drawn up by a collection agency preapproved by the Fund.

The reports must be submitted by the latest three months after the calculation date to:

Nordisk Film & TV Fond
c/o ECA A/S
Toldbodgade 89
DK-1253 Copenhagen K
nftf@ecagency.dk

5. **BREACH OF CONTRACT**

If circumstances that have been/are relevant to the Fund's Commitment for funding are significantly changed, or if the producer substantially does not fulfil her/his obligations in accordance with the Guidelines and/or the Contract, the Fund has the right to terminate the Commitment/Contract with immediate effect. In such cases, the Fund has the right to demand recoupment of any contribution paid.

SPECIFIC CONDITIONS

6. FUNDING FOR THE PRODUCTION OF FEATURE FILMS ONLY THE PROJECT'S MAJORITY/DELEGATE PRODUCER, MEETING THE CONDITIONS IN ARTICLE 2.1., MAY APPLY

6.1 CONDITIONS FOR GRANTING OF FUNDING

Nordisk Film & TV Fond will provide funding for the production of feature films in the form of top financing under the following conditions:

- National base funding must be confirmed – see general conditions Article 3.1.
- Distribution guarantees or broadcast agreements must be signed in a minimum of two Nordic countries.

6.2 APPLICATIONS

A complete application must be submitted before principal photography starts.

The following items shall be submitted via www.nordiskfilmogtvfond.com:

- Synopsis (maximum half page A4).
 - Manuscript
 - Animation: Storyline/drawings/character descriptions.
 - Producer's statement.
 - Director's statement.
 - CV including home address for creative staff.
 - Other relevant material (cast list, mood boards etc.).
 - Preliminary time schedule.
 - Budget.
 - Financing plan showing a minimum of 70% confirmed financing. Amounts shall be given in national and Norwegian currency and shall include conversion rate.
 - Documentation of confirmed financing, in the form of LOC or contract.
 - Documentation of specified own financing.
 - LOC or contract with the guarantee of distribution in a minimum of two specified Nordic countries.
 - Distribution and marketing plan, including platforms, definition of target group(s), description on how they will be reached, admissions/audience outreach estimate, both in the films' country of origin and the other Nordic countries where the film is guaranteed to be released.
 - The director's last two films (link).
 - Visual material from the project in question (pilot, trailer etc) (link).

6.3 COMMITMENTS

The producer will receive a Letter of Commitment from the Fund.

When funding is granted the producer shall deliver a photo of the producer, the director and when available stills of the film including photo credits (minimum 700kB).

After funding has been granted the production company cannot make substantial changes to the manuscript and/or to artistic, production-related, economic, technical, marketing- or rights related conditions, unless these have been presented in writing to, and accepted by, the Fund.

The LOC will state that preliminary edit must be submitted to the Fund at the earliest four weeks, and at the latest two weeks, before locked edit. The edit must have subtitles in English or Scandinavian.

6.4 DRAFTING OF CONTRACTS

The Fund will draft a Contract for projects that have been granted funding. The following items shall be submitted via www.nordiskfilmogtvfond.com:

Updated production information:

- Length of the film.
- Cast list (main roles).
- Staff list (key functions).
- Production plan with dates for start and completion of principal photography
- Post-production plan with dates for editing, sfx, sound work, sound mix, lab work, finished film.
- Expected national release date for cinema and the primary distribution platform.

Updated financial information:

- Detailed budget.
- Financing plan.
- Confirmation of all financing in the form of final, signed contracts:
 - In the case of financial participation by a media company/streaming service the relationship between investment and payment for distribution rights shall be specified.
 - In the case of financial participation by a distributor and/or co-producer the relationship between investment and Minimum Guarantee shall be specified.
 - In the case of financial participation by a national film institute/film fund a copy of the final, signed contract shall be submitted.

Updated distribution information:

- Signed distribution contracts/broadcast agreements of the film's release in Nordic countries and internationally.
- Distribution and marketing plan, including platforms, definition of target group(s), description on how they will be reached, admissions estimate, both in the films' country of origin and the other Nordic countries where the film is guaranteed to be released.

The Contract will be drafted upon receipt of all final documentation and at the latest before locked edit.

6.5 PAYMENT OF INSTALMENTS

Payment of the Fund's grant will be determined individually for each project.

Normally the Contract will stipulate payment in four instalments.

Material required for the payment of instalments shall be submitted via:

www.nordiskfilmogtvfond.com.

Before payment of the first instalment the following items shall be submitted:

- Signed Contract.
- Confirmation that the national main financier has paid its first instalment.
- Invoice.

Before payment of the second instalment the following items shall be submitted:

- Report of expenditure showing spend compared with budget, as well as final cost estimate.
- Written report on the status of the project at the time of last day of shooting.
- Invoice.

Before payment of the third instalment the following items shall be submitted:

- Report of expenditure showing spend compared with budget, as well as final cost estimate.
- Written report on the status of the project at the time of preliminary edit.
- Preliminary edit, at the earliest four weeks, and at the latest two weeks, before locked edit. The edit must have subtitles in English or Scandinavian.
- Invoice.

Before payment of the final instalment the following shall be submitted:

- Certified accounts showing final spend compared with budget.
- Final report including record of festival participation, any prizes won and record of international sales.
- A copy of the film (link) with Scandinavian or English subtitles, including trailer/TV spots.
- Artwork/stills (2-3) including photo credits (minimum 700kB) supplied digitally.
- Invoice.

6.6 CREDITS

From the opening and/or closing credits of the film, and other information material, it shall be evident that the film has been produced with the funding of Nordisk Film & TV Fond. The Fund's logo is available for download at www.nordiskfilmogtvfond.com.

Credits shall be approved by the Fund and shall appear on equal terms with the film's main financier.

6.7 ACCOUNTS

The Fund is, upon request, entitled to documentation of all costs connected to the production of the film and has the right to audit the producer's accounts as part of the control.

Cost savings compared to the approved budget will lead to a reduction of the funding amount. This may lead to repayment of already received funding.

6.8 RECOUPMENTS

For rules on recoupment, see Article 4.

7. FUNDING FOR THE PRODUCTION OF TV FILM/DRAMA SERIES ONLY THE PROJECT'S MAJORITY/DELEGATE PRODUCER, MEETING THE CONDITIONS IN ARTICLE 2.1., CAN APPLY

7.1 CONDITIONS FOR GRANTING OF FUNDING

Nordisk Film & TV Fond will provide funding for the production of TV films/drama series in the form of top financing under the following conditions:

- National base funding must be confirmed – see general conditions Article 3.1.
- Agreements on distribution in a minimum of two Nordic countries must be signed with the Other Financing Partner(s) of the Fund.

7.2 APPLICATIONS

A complete application must be submitted before principal photography starts.

The following items shall be submitted via: nordiskfilmogtvfond.com:

- Synopsis (maximum half page A4).
- Manuscript for at least half of the episodes and storyline for the remaining episodes.
- Animation: Storyline/drawings/character descriptions.
- Producer's statement.
- Director's statement.
- CV including home address for creative staff.
- Other relevant material (cast list, mood boards etc.).
- Preliminary time schedule.
- Budget.
- Financing plan showing a minimum of 70% confirmed financing. Amounts shall be given in national and Norwegian currency, and shall include conversion rate.
- Documentation of confirmed financing, in the form of a LOC or contract.
- Documentation of specified own financing.
- LOC or agreement with the Other Financing Partner(s) of the Fund confirming distribution in a minimum of two specified Nordic countries.
- Distribution and marketing plan, including platforms, definition of target group(s), description on how they will be reached, admissions/audience outreach estimate, both in the film's/series' country of origin and the other Nordic countries where it is guaranteed to be released.
- In case of TV film: The director's last two films/In case of drama series: The main writer's last two series (link).
- Visual material from the project in question (pilot, trailer etc) (link).

7.3 COMMITMENTS

The producer will receive a Letter of Commitment from the Fund.

When funding is granted the producer shall deliver a photo of the producer, the main director, the main writer and, when available, stills of the film/series including photo credits (minimum 700kB).

After the funding has been granted the production company cannot make substantial changes to the manuscript and/or to artistic, production-related, economic, technical, marketing- or rights related conditions, unless these have been presented in writing to, and accepted by, the Fund.

The LOC will state that preliminary edit of at least two episodes must be submitted to the Fund at the earliest two weeks, and at the latest one week, before locked edit. The edit must have subtitles in English or Scandinavian.

7.4 DRAFTING OF CONTRACTS

The Fund will draft a Contract for projects that have been granted funding. The following items shall be via: www.nordiskfilmogtvfond.com:

Updated production information:

- Length of the film/series.
- Cast list (main roles).
- Staff list (key functions).
- Production plan with dates for start and completion of principal photography.
- Post-production plan with dates for editing, sfx, sound work, sound mix, lab work, master.
- Expected national release for the primary distribution platform.

Updated financial information:

- Detailed budget.
- Financing plan.
- Confirmation of all financing in the form of final, signed contracts:
 - In the case of financial participation by a media company/streaming service the relationship between investment and payment for distribution rights shall be specified.
 - In the case of financial participation by a distributor and/or co-producer the relationship between investment and Minimum Guarantee shall be specified.
 - In the case of financial participation by a national film institute/film fund a copy of the final, signed contract shall be submitted.

Updated distribution information:

- Agreements confirming distribution of the film/series in a minimum of two Nordic countries with the Other Financing Partner(s) of the Fund.
- Distribution and marketing plan, including platforms, definition of target group(s), description on how they will be reached, admissions/audience outreach estimate, both in the film's/series' country of origin and the other Nordic countries where it is guaranteed to be distributed.

The Contract will be drafted upon receipt of all final documentation and at the latest before locked edit.

7.5 PAYMENT OF INSTALMENTS

Payment of the Fund's grant will be determined individually for each project.

Normally the Contract will stipulate payment in four instalments.

Material required for the payment of instalments shall be submitted via:

www.nordiskfilmogtvfond.com.

Before payment of the first instalment the following items shall be submitted:

- Signed Contract.
- Confirmation that the national main financier has paid its first instalment.
- Invoice.

Before payment of the second instalment the following items shall be submitted:

- Report of expenditure showing spend compared with budget, as well as final cost estimate.
- Written report on the status of the project at the last day of shooting.
- Invoice.

Before payment of the third instalment the following items shall be submitted:

- Report of expenditure showing spend compared with budget, as well as final cost estimate.
- Written report on the status of the project at the time of preliminary edit.
- Preliminary edit of at least two episodes. The edit is to be delivered at the earliest two weeks, and at the latest one week, before locked edit. The edit must have subtitles in English or Scandinavian.
- Invoice

Before payment of the final instalment the following shall be submitted:

- Certified accounts showing final spend compared with budget.
- Final report including record of festival participation, any prizes won and record of international sales.
- A copy of the film/series (link) with Scandinavian or English subtitles, including trailer/TV spots.
- Artwork/stills (2-3) including photo credits (minimum 700kB) supplied digitally.
- Invoice

7.6 CREDITS

From the opening and/or closing credits of the film/series, and other information material, it shall be evident that the film/series has been produced with the funding of Nordisk Film & TV Fond. The Fund's logo is available for download at

www.nordiskfilmogtvfond.com.

Credits shall be approved by the Fund and shall appear on equal terms with the film's/series' main financier.

7.7 ACCOUNTS

The Fund is, upon request, entitled to documentation of all costs connected to the production of the film/series and has the right to audit the producer's accounts as part of the control.

Cost savings compared to the approved budget will lead to a deduction of the funding amount. This may lead to repayment of already received funding.

7.8 RECOUPMENTS

For rules on recoupment, see Article 4.

8. FUNDING FOR THE PRODUCTION OF DOCUMENTARIES ONLY THE PROJECT'S MAJORITY/DELEGATE PRODUCER, MEETING THE CONDITIONS IN ARTICLE 2.1., CAN APPLY.

8.1 CONDITIONS FOR GRANTING OF FUNDING

Nordisk Film & TV Fond will provide funding for the production of documentaries in the form of top financing under the following conditions:

- National base funding must be confirmed – see general conditions Article 3.1.
- Distribution agreements in a minimum of two Nordic countries, including a minimum of one of the Other Financing Partners of the Fund.

8.2 APPLICATIONS

A complete application must be submitted, normally before principal photography starts.

The following items shall be submitted via: www.nordiskfilmogtvfond.com:

- Synopsis (maximum half page A4).
- Treatment/manuscript
- Producer's statement.
- Director's statement.
- CV including home address for creative staff.
- Other relevant material.
- Preliminary time schedule.
- Budget.
- Financing plan showing a minimum of 70% confirmed financing. Amounts shall be given in national and Norwegian currency and shall include conversion rate.
- Documentation of confirmed financing, in the form of a LOC or contract.
- Documentation of specified own financing.
- LOC or a contract confirming distribution in a minimum of two specified Nordic countries, including LOC or agreement with a minimum of one of the Other Financing Partners of the Fund.
- Distribution and marketing plan, including platforms, definition of target group(s), description on how they will be reached, outreach, admissions/ audience outreach estimate, both in the documentary's country of origin and the other Nordic countries where it is guaranteed to be released.
- The director's last two films (link).
- Visual material from the project in question (pilot, trailer etc) (link).

8.3 COMMITMENTS

The producer will receive a Letter of Commitment from the Fund.

When funding is granted the producer shall deliver a photo of the producer, the director and when available stills of the documentary including photo credits (minimum 700kB).

After the funding has been granted the production company cannot make substantial changes to the manuscript and/or to artistic, production-related, economic, technical, marketing- or rights related conditions, unless these have been presented in writing to, and accepted by, the Fund.

The LOC will state that preliminary edit must be submitted to the Fund at the earliest four weeks, and at the latest two weeks, before locked edit. The edit must have subtitles in English or Scandinavian.

8.4 DRAFTING OF CONTRACTS

The Fund will draft a Contract for projects that have been granted funding. The following items shall be sent via: www.nordiskfilmogtvfond.com:

Updated treatment/manuscript

Updated production information:

- Length(s) of the film.
- Staff list (key functions).
- Production plan with dates for start and completion of principal photography.
- Post-production plan with dates for editing, sfx, sound work, sound mix, lab work, finished film.
- Expected national release for the primary distribution platform and (when applicable) for cinema.

Updated financial information:

- Detailed budget.
- Financing plan.
- Confirmation of all financing in the form of final, signed contracts:
 - In the case of financial participation by a media company/streaming service the relationship between investment and payment for distribution rights shall be specified.
 - In the case of financial participation by a distributor and/or co-producer the relationship between investment and Minimum Guarantee shall be specified.
 - In the case of financial participation by a national film institute/film fund a copy of the final, signed contract shall be submitted.

Updated distribution information:

- Signed distribution contracts/broadcast agreements of the film's release in Nordic countries and internationally.
- Distribution and marketing plan, including platforms, definition of target group(s), description on how they will be reached, outreach, admissions/audience outreach estimate, both in the documentary's country of origin and the other Nordic countries where the documentary is guaranteed to be released.

The Contract will be drafted upon receipt of all final documentation and at the latest before locked edit.

8.5 PAYMENT OF INSTALMENTS

Payment of the Fund's grant will be determined individually for each project.

Normally the Contract will stipulate payment in four instalments.

Material required for the payment of instalments is submitted via:
www.nordiskfilmogtvfond.com.

Before payment of the first instalment the following items shall be submitted:

- Signed Contract.
- Confirmation of that the national main financier has paid its first instalment.
- Invoice.

Before payment of the second instalment the following items shall be submitted:

- Report of expenditure showing spend compared with budget, as well as final cost estimate.
- Written report on the status of the project at the last day of shooting.
- Invoice.

Before payment of the third instalment the following items shall be submitted:

- Report of expenditure showing spend compared with budget, as well as final cost estimate.
- Written report on the status of the project at the time of preliminary edit.
- Preliminary edit, at the earliest four weeks, and at the latest two weeks, before locked edit. The edit must have subtitles in English or Scandinavian.
- Invoice.

Before payment of the final instalment the following shall be submitted:

- Certified accounts showing final spend compared with budget.
- Final report including record of festival participation and any prizes won and record of international sales.
- A copy of the film (link) with Scandinavian or English subtitles, including trailer/TV spots.
- Artwork/stills (2-3) including photo credits (minimum 700kB) supplied digitally.
- Invoice.

8.6 CREDITS

From the opening and/or closing credits of the documentary, and other information material, it shall be evident that the documentary has been produced with the funding of Nordisk Film & TV Fond. The Fund's logo is available for download at www.nordiskfilmogtvfond.com.

Credits shall be approved by the Fund and shall appear on equal terms with the documentary's main financier.

8.7 **ACCOUNTS**

The Fund is, upon request, entitled to documentation of all costs connected to the production of the film and has the right to audit the producer's accounts as part of the control.

Cost savings compared to the approved budget will lead to a reduction of the funding amount. This may lead to repayment of already received funding.

8.8 **RECOUPMENT**

For rules on recoupment, see Article 4.

9. FUNDING FOR FILM DISTRIBUTION

ONLY DISTRIBUTION COMPANIES IN THE NORDIC COUNTRY WHERE THE FILM(S) WILL BE RELEASED CAN APPLY.

9.1 CONDITIONS FOR GRANTING OF FUNDING

Nordic Film & TV Fond will provide funding for film distribution in the form of top financing of under the following conditions:

- Film(s) applying for funding to cover distribution costs must have been well received by its respective national audience in one of the Nordic countries, or must have a significant audience potential within its target group in one or more Nordic countries.
- Funding may be granted independently of whether the film previously has been granted production and/or dubbing funding from the Fund.
- Funding may be granted for distribution of a Single film or Slate Funding for distribution of two or three films by the same distribution company. At least two of the film titles must be confirmed when applying.
- Films shall be distributed in cinemas and/or existing digital platforms.
- When funding is granted towards employing a marketing person, the distributor acts as an employer of the person according to employment rules and regulations of the country where the person is employed.

Funding is provided as a grant and is thus not subject to recoupment.

9.2 APPLICATIONS

A complete application must be submitted at the latest four weeks before the national release.

The following items shall be submitted via: nordiskfilmogtvfond.com:

- Synopsis (maximum half page A4).
- A screener of the film(s) (link) in the original language, i.a. with English or Scandinavian subtitles.
- Distribution budget.
- Financing plan for the distribution. Amounts shall be given in national and Norwegian currency and shall include the conversion rate.
 - Other applicable funding the distributor has received, applied for or plans to apply for (excluding automatic support from Creative Europe) shall be specified in the financing plan.
- Documentation of the distributor's specified own financing.
- Documentation of confirmed financing, in the form of a LOC or contract.
- Distribution and marketing plan with defined target groups and description of how these will be reached, as well as admissions/audience outreach estimate for all platforms in the country where the film will be released.

When applying for Slate Funding the following rules apply:

- The items above shall be submitted on all films
- Timeline for the release of all films shall be submitted
- A common budget and financing plan for all the titles shall be submitted.
- At least two of the three titles must be confirmed when applying
- The films must be released within a period of one year from the release of the first film.

Additionally, when including expenses for employing a marketing person in the Slate application the following rules will apply:

- Expenses related to the employment of the marketing person shall be specified in the distribution budget.
- The marketing person's name, contact information and CV, along with their motivation must be submitted.
- The distributor's motivation for employing the marketing person and goals for the assignment must be submitted.
- An overview of the marketing person tasks related to the marketing campaign of the films shall be included in the timeline for the release of the films.

9.3 COMMITMENTS

The distributor will receive a Letter of Commitment from the Fund.

9.4 DRAFTING OF CONTRACT

The Fund will draft a Contract for the film(s) that have been granted funding when an updated financing plan has been submitted via: www.nordiskfilmogtvfond.com.

9.5 PAYMENT OF INSTALMENTS

Payment of the Fund's grant will be determined individually for each project.

Normally the Contract of Single Distribution funding will stipulate payment in two instalments and Slate Funding in three instalments.

Material required for the payment of instalments is submitted via: www.nordiskfilmogtvfond.com

Before payment of the first instalment the following items shall be submitted:

- Signed Contract.
- Invoice.

Before payment of the interim instalment (in case of Slate Funding) the following items shall be submitted:

- Accounts showing spend of the first film distributed compared with distribution budget.
- Admissions report.
- In case of Slate funding of three films, the application items for the third film must be submitted and approved by the Fund.
- Invoice.

Before payment of the final instalment the following items shall be submitted:

- Accounts showing final spend compared with distribution budget.
- Accounts showing total income.
- Admissions report.
- Evaluation report regarding the reception of the film(s) in relation to expected results. When funding has been granted towards employing a marketing person, an evaluation report shall be delivered both by her/him and the distributor.
- In case of Slate funding, the above documentation shall be submitted separately on all films funded.
- Invoice.

9.6 **CREDITS**

From the advertising material it shall be evident that the film(s) has been distributed with the funding of Nordisk Film & TV Fond. The Fund's logo is available for download at www.nordiskfilmogtvfond.com.

Credits shall be approved by the Fund.

9.7 **ACCOUNTS**

The Fund is, upon request, entitled to documentation of all receipts and costs connected with the distribution of the film and has the right to audit the distributor's accounts as part of the control.

Cost savings compared to the approved budget will lead to a reduction of the funding amount. This may lead to repayment of already received funding.

10. FUNDING FOR DUBBING

ONLY PRODUCTION COMPANIES THAT MEET THE CONDITIONS IN ARTICLE 2.1., OR DISTRIBUTION COMPANIES IN THE NORDIC COUNTRY WHERE THE FILM WILL BE RELEASED CAN APPLY.

Funding is granted for the dubbing of a Nordic film to another/other Nordic language(s).

10.1 CONDITIONS FOR GRANTING OF FUNDING

Nordic Film & TV Fond will provide funding for dubbing in the form of top financing under the following conditions:

- A film applying for funding for dubbing costs must have been well received by its respective national audience in one of the Nordic countries, or must have a significant audience potential within its target group in one or more Nordic countries.
- Funding may be granted independently of whether the film previously has been granted production and/or distribution funding from the Fund.
- Funding for dubbing is normally only granted to films for children and youth.

Funding is provided as a grant and is thus not subject to recoupment.

10.2 APPLICATION

A complete application must be submitted at the latest four weeks before dubbing starts.

The following items shall be submitted via: www.nordiskfilmogtvfond.com:

- Synopsis (maximum half page A4).
- A screener of the film (link) in the original language, i.a. with English or Scandinavian subtitles.
- Budget for the dubbing.
- Financing plan showing confirmed financing. Amounts shall be given in national and Norwegian currency and shall include conversion rate.
 - Other applicable funding the distributor has received, applied for or plan to apply for (excluding automatic support from Creative Europe) shall be specified in the financing plan.
- Documentation of specified own financing.
- Documentation of confirmed other financing, in the form of a LOC or contract.
- Distribution plan with defined target group and description of how this will be reached, as well as admissions/audience outreach estimate for all platforms in the country where the film will be released.

10.3 COMMITMENTS

The producer or distributor will receive a Letter of Commitment from the Fund.

10.4 DRAFTING OF CONTRACTS

The Fund will draft a Contract for the film that has been granted funding when an updated financing plan has been submitted via: www.nordiskfilmogtvfond.com

10.5 **PAYMENT OF INSTALMENTS**

Payment of the Fund's grant will be determined individually for each project.

Normally the Contract will stipulate payment in two instalments.

Material required for the payment of instalments is submitted via:

www.nordiskfilmogtvfond.com.

Before payment of the first instalment the following items shall be submitted:

- Signed Contract.
- Invoice.

Before payment of the final instalment the following items shall be submitted:

- Accounts showing final spend compared with dubbing budget.
- A copy of the dubbed film (link).
- Invoice.

10.6 **CREDITS**

From the advertising material it shall be evident that the film has been dubbed with funding from Nordisk Film & TV Fond. The Fund's logo is available for download at

www.nordiskfilmogtvfond.com.

Credits shall be approved by the Fund.

10.7 **ACCOUNTS**

The Fund is, upon request, entitled to documentation of all receipts and costs connected with the dubbing of the film and has the right to audit the producer's/distributor's accounts as part of the control.

Cost savings compared to the approved budget will lead to a reduction of funding. This may lead to repayment of already received funding.

11. FUNDING FOR INDUSTRY INITIATIVES

ONLY THE ORGANIZER OF THE INITIATIVE CAN APPLY

11.1 CONDITIONS FOR GRANTING OF FUNDING

- Funding may be granted for Industry Initiatives such as workshops, seminars or festival programmes that may strengthen the competencies of the joint professional Nordic audiovisual community.
- Funding will only be paid when the initiative has been fully financed.

Funding is provided as a grant and is thus not subject to recoupment.

11.2 APPLICATIONS

A complete application must be submitted at the latest four weeks before the initiative starts.

The following items shall be submitted via www.nordiskfilmogtvfond.com:

- Description of the initiative
- Purpose of the initiative
- Budget
- Financing plan showing confirmed financing. Amounts shall be given in national and Norwegian currency, and shall include conversion rate
- Documentation of specified own financing
- Documentation of confirmed financing, in the form of a LOC or contract

11.3 COMMITMENTS

The organizer of the initiative will receive a Letter of Commitment from the Fund.

Any budget changes made after funding has been granted must be preapproved in writing by the Fund.

11.4 DRAFTING OF CONTRACTS

The Fund will draft a Contract for an initiative that has been granted funding when an updated financing plan has been submitted via: www.nordiskfilmogtvfond.com

11.5 PAYMENT OF INSTALMENTS

Payment of the Fund's grant will be determined individually for each project.

Normally the Contract will stipulate payment in two instalments.

Material required for the payment of instalments is submitted via: www.nordiskfilmogtvfond.com.

Before payment of the first instalment the following items shall be submitted:

- Signed Contract.
- Invoice.

Before payment of the final instalment the following items shall be submitted:

- Accounts showing final spend compared with budget.
- Report regarding the reception of the initiative in relation to expected result.
- Invoice.

11.6 **CREDITS**

From the advertising material it shall be evident that the initiative has been organized with the funding of Nordisk Film & TV Fond. The Fund's logo is available for download at www.nordiskfilmogtvfond.com.

Credits shall be approved by the Fund.

11.7 **ACCOUNTS**

The Fund is, upon request, entitled to documentation of all receipts and costs connected with the initiative, and has the right to audit the organizer's accounts as part of the control.

Cost savings compared to the approved budget will lead to a reduction of the funding amount. This may lead to repayment of already received funding.