

# CHECK LIST

## Funding for Industry Initiatives

### NOTE!

The application is automatically saved when you go to the next or previous Step or choose a link in the main menu at the top of the page. If you wish to leave the application and continue later; first save by going to another Step or clicking a link in the main menu, then log out. When you wish to continue your application; log in and click "Open" under: "Send new application or continue a saved application".

If you need to update an application that has been submitted press: "My projects".

When you apply funding for Industry Initiatives the following information must be uploaded to our site:

**\* = REQUIRED**

<b>STEP 1 - APPLICANT</b>	
Name of initiative *	
Original title *	
Company *	
Name of applicant * (person who is applying)	
Name of organizer *	
Address, Postal Code, City, Country *	
Phone *	
Applicant's mobile	
Applicant's e-mail *	
Organizer's e-mail *	
Organizer's mobile *	
Web-site (WWW)	
<b>STEP 2 – BUDGET</b>	
Local currency (NOK, SEK, DKK, ISK or EUR) *	
Currency rate *	
Total budget *	
Note! Budget in national currency	
Application sum *	
Note! Application Sum in national currency	
Percentage of total budget *	
Application Sum NOK*	
Bank's name *	
IBAN *(if not Norwegian)	
Account number *(only if Norwegian)	
BIC/Swift *(if not Norwegian)	
<b>STEP 3 - INFORMATION</b>	
Where does the initiative take place *	
When does the initiative take place: From - Till *	
How often does the initiative take place *	
For how many years has Initiative existed *	
Estimated number of participants *	
English description of initiative (max 250 letter incl. spaces) *	
Other comments	
<b>STEP 4 - ATTACHMENTS</b>	
Description of initiative *	

Budget *	
Financing plan *	
Note! Please set up the financing plan including national currency, NOK, %, source of finance and status.	
Documentation of confirmed financing *	
Note! Every post in the financing plan must be documented. LOI (letter of interest) is not accepted.	
Documentation of own financing	
Other material	
<b>STEP 5 - CONFIRMATION</b>	
You cannot submit your application unless all above required fields have been correctly filled out.	